

## CCC SAFETY COMMITTEE

### Committee Members:

Mariles Magalong, chair*	Ellen Coatney	Bruce King
Jim Gardner *	Luci Castruita	Tom Holt
Miguel Johnson*	Beth Goehring *	Brian Williams
Darlene Poe*	Student Rep *	Finy Prak *
Brandy Howard	Yvette Escobar (note taker)	

\*-absent

### MINUTES OF THE MEETING

Friday, April 6, 2018@ 8 a.m.

Room SAB-211

1. Tom took roll call and facilitated the meeting in Mariles Magalong's absence.
2. The agenda was reviewed and approved by the committee.
3. Drills – Tom Holt

The Biology building was evacuated on March 7, 2018 and was completed in two minutes and 23 seconds. Not all of the emergency speaker systems are up and running. As soon as all the systems have been installed and activated, which is close to completion, drills will be scheduled.

4. Accident/Injury Report – Tom Holt

No reports for this time period. There were two people who previously tripped on the yellow step in front of the SAB building and filed worker's compensation claims. Lt. Holt is fixing the step problem.

5. Facilities Updates – Bruce King

There are several bond projects in the works. The faculty and staff are being moved out of the AA building due to renovations and will be relocated so there will be no summer classes in the AA building this year.

The Police Services new building project is starting at the end of June. The LA building is scheduled to come down in August. The Athletics project is a little ahead of schedule and the Science building project is starting as well. There are plans to redo the tennis courts and the kiln in the Art building was replaced.

6. Emergency Preparedness – Tom Holt

There is a new app for smart phones rolling out called "911 Shield". The app has already been rolled out at DVC; CCC is scheduled to be next and should be in place by Fall 2018. The system is not a replacement for the 911 system it is more

of an alert system. If you are having a medical emergency at your desk but don't think you need to call 911 then you could call for assistance. Also, if you are walking back to your car you can alert a staff member that if you do not confirm back with a message that you reached your car then to alert the police.

Bleeding control kits and AED kits are being purchased by the District Office. Tom will not be conducting trainings on the use of the kits unless a department specifically has a request. He will be sending out emails about the kits once they are installed. Brandy mentioned that at the Public Information Officer's meeting at the District Office that Chief Carney had inquired about what emergency preparation is housed on the websites. Brandy will be looking into this and refreshing the information on the websites after June 2018 graduation.

#### 7. Bollards – Tom Holt

The bollards are in the works and will be going up pretty fast.

Meeting adjourned at 8:50 a.m.